

## Annual General Meeting Minutes

Name of Meeting	Annual General Meeting	Date of Meeting	16 September 2024
Venue of Meeting	Scott Street	Time of Meeting	5.15pm

### 1. Sederunt

Members Present – See attached Sederunt.

Non-Members Present – See attached Sederunt.

A McFarlane, Chair, welcomed everyone to the Annual General Meeting. Under the provisions of Rule 24.1, it was explained that the meeting could proceed as the required number of Members were present to form a quorum.

### 2. Apologies

N McKay, E Walker, A Murray, C Hendry, J O'Donnell, J O'Donnell, V Shields

### 3. Minute of Annual General Meeting – 18 September 2023

- 3.1 The minute of the Annual General Meeting of 18 September 2023 was approved on a proposal by Menzies MacGregor and was seconded by Margaret Parton.

### 4. Chairs Annual Overview

- 4.1 A McFarlane welcome all to the meeting and thanked all Members attending this evening's AGM.
- 4.2 He provided an update on CVHA performance in 2023/24. He congratulated the People Team on achieving Investor in People liP Gold for People and Silver for Wellbeing on the first submission.
- 4.3 He welcomed new staff members to the Executive Team and thanked CEO Carron Garmory for her commitment and dedication to CVHA. He recognised the work and commitment of staff in all departments.
- 4.4 He announced the sad passing of a previous Board Member and Customer Panel Member Helen Layden who passed away on 24 August 2024.

### 5. Presentation of Annual Accounts 2023/24 and Auditors Report

- 5.1 A Rafter from RSM UK outlined for Members, the audit process and thereafter the content of the Annual Accounts.

A Rafter confirmed that the Annual Accounts reflected a true, fair and accurate assessment of the Association's finances for financial year 2023/24 and thanked the Finance Manager and her team for their work on the Annual Accounts on this excellent set of accounts.

With no questions raised by those present, A McFarlane thanked A Rafter for the overview and for the support from RSM UK throughout the year.

*A Rafter left the meeting.*

*A McFarlane left the meeting*

## **6. Election of Board Members**

- 6.1. Ken Gibb informed all, in accordance with rules 39 to 42, one third of the Board (those who have served the longest since the last election), must retire at the AGM. The members concerned must retire at the end of the AGM after all business. He confirmed that for the purposes of calculating the numbers required to stand down, the rules provide that the number should not include nominees, co-optees or members filling casual vacancies.
- 6.2. He advised that Andrew McFarlane and Shannon Watson have offered themselves for re-election. In addition ,Ranald Brown Deborah Boyle, Alison Glen, Rory Hughes, seek nomination to the Board.

Vacancies – 9

Willing to Continue: Stuart Dodson, Ken Gibb, Neil McKay, Alan Newlands, Billy Quinn and Eleanor Walker

Nominations: Ranald Brown, Deborah Boyle and Alison Glen, Rory Hughes

Re-Elections: Andrew McFarlane and Shannon Watson

- 6.4. He confirmed this brings the total number of Board Members to 12 and advised that he was pleased to announce the membership for the Board of Clyde Valley Housing Association as follows:

CVHA's rules allow for a Board comprising of up to 15 members. The membership of the Board of Clyde Valley Housing Association for the year 2023/24 was confirmed as follows:

1. Alan Newlands
2. Alison Glen
3. Andrew McFarlane
4. Billy Quinn
5. Deborah Boyle
6. Eleanor Walker
7. Ken Gibb
8. Neil McKay
9. Ranald Brown
10. Rory Hughes
11. Shannon Watson
12. Stuart Dodson

He thanked the current Board Members and also M Gilfillan and L Wilson who had made the decision to retire.

**7. Appointment of Auditors for 2024/25**

- 7.1. The Annual General Meeting considered and approved the following resolution.

“In accordance with Rue 72.1 Clyde Valley Housing Association resolves to appoints Messrs RSM UK as Auditor for the financial year 2024/25”.

**8. Any Other Competent Business**

A McFarlane offered a note of thanks to Campbell Boyd, who retired from CVHA Board. He gave an eloquent review of all Campbells achievements as a Board Member and Chair of CVHA and CVPS Board.

All present agreed and offered a round of applause.

**Clyde Valley Housing Association Limited  
Annual General Meeting held on  
Monday 16 September 2024 at 5.15pm**

**Sederunt – Members Attending**

NO	NAME
1	Menzies MacGregor
2	Andrew McFarlane
3	Rory Hughes
4	Kenneth Gibb
5	Stuart Dodson
6	Alison Glen
7	Shannon Watson
8	Ranald Brown
9	Janette Moran
10	Margaret Parton
11	Deborah Boyle
12	Alan Newlands
13	Campbell Boyd
14	Billy Quinn
15	

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**Sederunt – Non-Members Attending**

NO	NAME
1	Carron Garmory
2	Natalya Macholla
3	Fin Smith
4	Sam Brown
5	Angela Cairns
6	Anne Cavinue
7	Lisa Hughes
8	Amelia Rafter
9	John McKenzie
10	
11	
12	