

Annual General Meeting Minutes

Name of Meeting	Annual General Meeting	Date of Meeting	15 September 2025
Venue of Meeting	CVHA Office, 50 Scott Street	Time of Meeting	5.15pm

1. Sederunt

Members Present – See attached Sederunt.
Non-Members Present – See attached Sederunt.

A McFarlane, Chair, welcomed everyone to the Annual General Meeting. Under the provisions of Rule 24.1, it was explained that the meeting could proceed as the required number of Members were present to form a quorum.

He welcomed all present to the meeting and thanked all Members attending this evening's AGM.

2. Apologies

C Boyd, A Baird, A Glen, S Dodson, R Hughes, J O'Donnell, J O'Donnell and V Shields

3. Minute of Annual General Meeting – 16 September 2024

- 3.1 The minute of the Annual General Meeting of 16 September 2024 was approved by Ken Gibb and seconded by Alan Newlands.

4. Chairs Annual Overview

- 4.1 A McFarlane welcome all to the meeting and started by paying tribute to Billy Quinn, our Board Member and Customer Panel Member who sadly passed away in July 2025, he invited everyone to join in quiet reflection.
- 4.2. A McFarlane provided an overview of the year reflecting on the completion of the 2020-25 Corporate Strategy and the lookahead to the new Corporate Strategy 2025-30. He noted the strong performance across the year for the Group despite a challenging operating environment for businesses and customers. He noted that he was immensely proud of the work of the Group and was looking forward to the year ahead.
- 4.3. Members were advised the top priority of the Board and Executive Team is to ensure the safety of our customers and colleagues and to maintain and invest in our future and existing homes.
- 4.4. He thanked all teams and board colleagues for their commitment and contribution throughout the year.

5. Presentation of Annual Accounts 2024/25 and Auditors Report

- 5.1 A Rafter from RSM UK outlined for Members, the audit process and thereafter the content of the Annual Accounts.

A Rafter confirmed that the Annual Accounts reflected a true, fair and accurate assessment of the Association's finances for financial year ended 31 March 2025 and thanked the Finance Team for their work in preparing the Annual Accounts and throughout the audit process.

With no questions raised by those present, A McFarlane thanked A Rafter for the overview and for the support from RSM UK throughout the year.

A Rafter left the meeting.

6. Election of Board Members

- 6.1. A McFarlane informed all, in accordance with rules 39 to 42, one third of the Board (those who have served the longest since the last election), must retire at the AGM. He confirmed that for the purposes of calculating the numbers required to stand down, the rules provide that the number should not include nominees, co-optees or members filling casual vacancies.
- 6.2. He advised that Stuart Dodson, Ken Gibb, Neil McKay and Alan Newlands have offered themselves for re-election. He provided an overview of the current position which is outlined in the table below for completeness.

Vacancies	8
Willing to Continue	Andrew McFarlane, Eleanor Walker, Shannon Watson, Ranald Brown, Deborah Boyle, Alison Glen and Rory Hughes
Nominations	None
Re-Elections	Stuart Dodson, Ken Gibb, Neil McKay and Alan Newlands

- 6.3. He confirmed that CVHA's rules allow for a Board comprising of up to 15 members. He noted that the position outlined at 6.2 above brings the total number of Board Members to 11 and advised that he was pleased to announce membership for the Board of Clyde Valley Housing Association as follows:

1. Alan Newlands
2. Alison Glen
3. Andrew McFarlane
4. Deborah Boyle
5. Eleanor Walker
6. Ken Gibb
7. Neil McKay
8. Ranald Brown
9. Rory Hughes
10. Shannon Watson
11. Stuart Dodson

7. Appointment of Auditors for 2025/26

- 7.1. The Annual General Meeting considered and approved the following resolution.

"In accordance with Rule 72.1 Clyde Valley Housing Association resolves to appoint RSM UK as Auditor for the financial year 2025/26".

8. Any Other Competent Business

None

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Sederunt – Members Attending

NO	NAME
1	Margaret Parton
2	Shannon Watson
3	Andrew McFarlane
4	Kenneth Gibb
5	Alan Newlands
6	Deborah Boyle
7	Ranald Brown
8	Janette Moran
9	Eleanor Walker
10	Neil McKay

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Sederunt – Non-Members Attending

NO	NAME
1	Carron Garmory
2	Natalya Macholla
3	Fin Smith
4	Debby Beattie
5	Joe Hands
6	Anne Cavinue
7	Lisa Beresford
8	Amelia Rafter
9	Sinclair Young
10	Lindsay Neary
11	Lisa Hughes