

## Annual General Meeting Minutes

Name of Meeting	Annual General Meeting	Date of Meeting	14 September 2020
Venue of Meeting	Virtual	Time of Meeting	5.15pm

### 1. Sederunt

Members Present – See attached Sederunt.

Non-Members Present – See attached Sederunt.

A. Murray, Chair, welcomed everyone to the first virtual Annual General Meeting. Under the provisions of Rule 24.1, it was explained that the meeting could proceed as the required number of Members were present to form a quorum.

### 2. Apologies

C Boyd, M Dunlop, M McGregor, A Hamilton, S Lloyd, V Shield, H Leyden, M Buick

### 3. Minute of Annual General Meeting – 16 September 2019

- 3.1 The minute of the Annual General Meeting of 16 September 2019 was approved on a proposal by A McFarlane, which was seconded by I McGowan.

### 4. Chairs Annual Overview

- 4.1 A Murray provided an update on CVHA performance in 2019/20 focusing primarily on the work by all staff members during lock down and the Covid 19 pandemic, he advised he was delighted by the performance of Clyde Valley staff, their commitment and dedication to continuing to deliver services, from home and in unprecedented conditions but I am proud to say they approached this as always with care, commitment and with the customer at the heart of changes and decisions.

He advised Members CVG, this week we launch new Corporate Strategy and our 4 supporting strategies Investment and Growth, Customer Experience Strategy, People and Digital and SmartThink and encouraged you all to visit our website over the coming weeks to read these in more details.

He noted significant achievements this year of CVHA has been continuing to deliver on our new supply capital programme to help meet the Group's strategic objectives in relation to tackling the demand for social housing in Scotland and sustaining communities, and confirmed the group remained in a strong financial position.

### 5. Presentation of Annual Accounts 2019/20 and Auditors Report

- 5.1 M Murray from RSM UK outlined for Members, the audit process and thereafter the content of the Annual Accounts.

M Murray confirmed that the Annual Accounts reflected a true, fair and accurate assessment of the Association's finances for financial year 2019/20 and thanked the Finance and Corporate Services Director and her team for their work on the Annual Accounts, particularly during this difficult time.

With no questions raised by those present, A Murray thanked M Murray for the overview and for the support from RSM UK throughout the year. M Murray left the meeting.

## **6. Election of Board Members**

- 6.1 In accordance with rules 39 to 42, one third of the Board (those who have served the longest since the last election), must retire at the AGM. The members concerned were noted as I McGowan, E Walker, and M Gilfillan. These Members all offered to stand for re-election.

In considering all nominations for election to the Board L Wilson who was appointed as a casual vacancy on 2 April 2020 now be confirmed as a Board Member. CVHA's rules allow for a Board comprising of up to 15 members. The membership of the Board of Clyde Valley Housing Association for the year 2020/21 was confirmed as follows:

1. Allan Murray
2. Alex Baird
3. C Boyd
4. Andrew McFarlane
5. Eleanor Walker
6. Marie Gilfillan
7. I McGowan
8. Connie Hendry
9. Irene Saunders
10. Shannon Watson
11. Lorna Wilson

A Murray thanked the current Board Members.

## **7. Appointment of Auditors for 2020/21**

- 7.1 A Murray stated that RSM UK had come to the end of their current contract and therefore, in accordance with Rule 72.1 and following Clyde Valley Association's procurement procedure, the contract will be put out to tender.

The new contract was approved by the Board in December.

## **8. Any Other Competent Business**

None

**Clyde Valley Housing Association Limited  
Annual General Meeting held on  
Monday 14 September 2020 virtually at 5.15pm**

**Sederunt – Members Attending**

<b>NO</b>	<b>NAME</b>
1	Allan Murray
2	Andrew McFarlane
3	Alex Baird
4	Connie Hendry
5	E Walker
6	M Gilfillan
7	Ilona McGowan
8	S Watson
9	I Saunders
10	L Wilson

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**Sederunt – Non-Members Attending**

<b>NO</b>	<b>NAME</b>	<b>ADDRESS</b>
1	Lynn Wassell	CVHA
2	Carron Garmory	CVHA
3	John Duncan	CVHA
4	Fin Smith	CVHA
5	Donna Milton	CVPS
6	John McKenzie	CVPS
7	Susan McGleish	CVHA
8	Caroline Hotchkiss	CVHA
9	Sarah Parker	CVHA
10	Lisa Hughes	CVHA
11	Mike Campbell	CVHA
12	Mandy Murray	RSM UK