

Annual General Meeting Minutes

Name of Meeting	Annual General Meeting	Date of Meeting	13 September 2021
Venue of Meeting	Virtual	Time of Meeting	5.15pm

1. Sederunt

Members Present – See attached Sederunt.

Non-Members Present – See attached Sederunt.

- 1.1. Murray, Chair, welcomed everyone to the first virtual Annual General Meeting. Under the provisions of Rule 24.1, it was explained that the meeting could proceed as the required number of Members were present to form a quorum.

2. Apologies

M Gilfillan, H Leyden, L Peck, V Shields, J O'Donnell, J W O'Donnell, M Dunlop, E Llyod, M Buick, MT Gallagher

3. Minute of Annual General Meeting – 14 September 2020

- 3.1. The minute of the Annual General Meeting of 14 September 2020 was approved on a proposal by A McFarlane, which was seconded by A Baird.

4. Minute of Special General Meeting – 14 September 2020

- 4.1. The minute of the Special General Meeting of 14 September 2020 was approved on a proposal by A McFarlane, which was seconded by A Baird.

5. Chairs Annual Overview

- 5.1. A Murray provided a comprehensive update on CVHA performance in 2020/21, he stated that he and the CVHA board are delighted by the performance of Clyde Valley staff, their commitment and dedication to continuing to deliver services to our customers during a pandemic year. He thanked them for continuing to ensure the safety of all our staff and customers as at the forefront and went on to provide an update of the progress on the delivery of the Corporate Strategy and the 4 supporting strategies acknowledging the progress in the delivery of milestones as being significant despite a pandemic.

6. Presentation of Annual Accounts 2020/21 and Auditors Report

- 6.1. J Lewis from RSM UK outlined for Members, the audit process and thereafter the content of the Annual Accounts.
- 6.2. J Lewis confirmed that the Annual Accounts reflected a true, fair and accurate assessment of the Association's finances for financial year 2020/21 and thanked the Finance and Corporate Services Director and her team for their work on the Annual Accounts and support during the audit, particularly given it was another remote audit.

6.3. A Murray thanked J Lewis for the overview and for the support from RSM UK throughout the year. J Lewis left the meeting.

7. Election of Board Members

7.1. In accordance with rules 39 to 42, one third of the Board (those who have served the longest since the last election), must retire at the AGM. The members concerned were noted as A McFarlane, S Watson and C Hendry. These Members all offered to stand for re-election.

7.2. K Gibb was nominated for the Board and stood for election.

7.3. In considering all nominations for election and the election of K Gibbs to the Board the membership of the Board of Clyde Valley Housing Association for the year 2021/22 was confirmed as below. CVHA's rules allow for a Board comprising of up to 15 members.

- 1 Allan Murray
- 2 Alex Baird
- 3 C Boyd
- 4 Andrew McFarlane
- 5 Eleanor Walker
- 6 Marie Gilfillan
- 7 I McGowan
- 8 Connie Hendry
- 9 Irene Saunders
- 10 Shannon Watson
- 11 Lorna Wilson
- 12 Ken Gibb

7.4. A Murray thanked the Board Members for their commitment and efforts over the last 12 months.

8. Appointment of Auditors for 2022/22

8.1. The Annual General Meeting considered and approved the following resolution.

“In accordance with Rue 72.1 Clyde Valley Housing Association resolves to appoints Messrs RSM UK as Auditor for the financial year 2021/22”

This was approved by A McFarlane and seconded by I McGowan.

9. Any Other Competent Business

None

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Monday 13 September virtually at 5.15pm**

Sederunt – Members Attending

NO	NAME
1	Allan Murray
2	Andrew McFarlane
3	Alex Baird
4	Campbell Boyd
5	Iiona McGowan
6	Eleanor Walker
7	Connie Hendry
8	Shannon Watson
9	Irene Saunders
10	Lorna Wilson
11	Ken Gibb
12	Margaret Parton
13	Billy Quinn

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Sederunt – Non-Members Attending

NO	NAME	ADDRESS
1	Lynn Wassell	CVHA
2	Carron Garmory	CVHA
3	John Duncan	CVHA
4	Fin Smith	CVHA
5	Lisa Beresford	CVHA
6	John McKenzie	CVPS
7	Susan McGleish	CVHA
8	Caroline Hotchkiss	CVHA
9	Sarah Parker	CVHA
10	Lisa Hughes	CVHA
11	Lee Valantine	CVHA
12	Stuart Yorkston	CVHA
13	Jennifer Lewis	RSM UK