

Annual General Meeting Minutes

Name of Meeting	Annual General Meeting	Date of Meeting	18 September 2023
Venue of Meeting	Virtual	Time of Meeting	5.15pm

1. Sederunt

Members Present – See attached Sederunt.
Non-Members Present – See attached Sederunt.

A McFarlane, Chair, welcomed everyone to the Annual General Meeting. Under the provisions of Rule 24.1, it was explained that the meeting could proceed as the required number of Members were present to form a quorum.

2. Apologies

N McKay, L Wilson, M Gilfillan, A Baird, A Hamilton, H Layden, D McNicol, V Shields L MacDonald, E Kelly, R Kelly, H Layden, D McNicol, J O'Donnell, T Peck, J Moran,

3. Minute of Annual General Meeting – 19 September 2023

3.1 The minute of the Annual General Meeting of 19 September 2022 was approved on a proposal by S Watson, and was seconded by E Walker.

4. Chairs Annual Overview

4.1 A McFarlane welcome C Garmory as the newly appointed CEO of CVHA and thanked all Members who attended this evening's AGM.

4.2. He provided an update on CVHA performance in 2022/23 focusing primarily on the work by all staff members, development programme and the successful launch of the Wellbeing Hub and support that CVHA can offer to customers during the cost-of-living crisis.

5. Presentation of Annual Accounts 2022/23 and Auditors Report

5.1 A Rafter from RSM UK outlined for Members, the audit process and thereafter the content of the Annual Accounts.

A Rafter confirmed that the Annual Accounts reflected a true, fair and accurate assessment of the Association's finances for financial year 2022/23 and thanked the Finance Manager and her team for their work on the Annual Accounts on this excellent set of accounts.

With no questions raised by those present, A McFarlane thanked A Rafter for the overview and for the support from RSM UK throughout the year.

A Rafter left the meeting.

6. Election of Board Members

- 6.1. A McFarlane informed all, in accordance with rules 39 to 42, one third of the Board (those who have served the longest since the last election), must retire at the AGM. The members concerned must retire at the end of the AGM after all business. He confirmed that for the purposes of calculating the numbers required to stand down, the rules provide that the number should not include nominees, co-optees or members filling casual vacancies.
- 6.2. He confirmed that Marie Gilfillan, Lorna Wilson, Eleanor Walker and Ken Gibb. He advised that Eleanor Walker and Ken Gibb have offered themselves for re-election. In addition, Stuart Dodson, Alan Newlands, Billy Quinn and Neil McKay seek nomination to the Board.

Vacancies – 12

Willing to Continue: Andrew McFarlane, Campbell Boyd and Shannon Watson

Nominations: Stuart Dodson, Alan Newlands, Billy Quinn and Neil McKay

Re-Elections: Eleanor Walker and Ken Gibb

- 6.4. He confirmed this brings the total number of Board Members to 9 and advised that he was pleased to announce the membership for the Board of Clyde Valley Housing Association as follows:

CVHA's rules allow for a Board comprising of up to 15 members. The membership of the Board of Clyde Valley Housing Association for the year 2023/24 was confirmed as follows:

1. Andrew McFarlane
2. Campbell Boyd
3. Eleanor Walker
4. Billy Quinn
5. Neil McKay
6. Shannon Watson
7. Ken Gibb
8. Alan Newlands
9. Stuart Dodson

A McFarlane thanked the current Board Members and also M Gilfillan and L Wilson who had made the decision to retire.

7. Appointment of Auditors for 2023/24

- 7.1. The Annual General Meeting considered and approved the following resolution.

“In accordance with Rue 72.1 Clyde Valley Housing Association resolves to appoints Messrs RSM UK as Auditor for the financial year 2023/24”.

8. Any Other Competent Business

A McFarlane noted there was no further competent business.

**Clyde Valley Housing Association Limited
Annual General Meeting held on
Monday 19 September 2023 at 5.15pm**

Sederunt – Members Attending

NO	NAME
1	BILLY QUINN
2	STUART DODSON
3	SHANNON WATSON
4	ANDREW MCFARLANE
5	ELEANOR WALKER
6	ALLAN MURRAY
7	MENZIES MACGREGOR
8	MARGARET PARTON
9	CAMPBELL BOYD
10	KENNETH GIBB
11	ALAN NEWLANDS
12	MARY GALLAGHER

**Clyde Valley Housing Association Limited
Annual General Meeting held on
Monday 18 September 2023 at 5.15pm**

Sederunt – Non-Members Attending

NO	NAME
1	CARRON GARMORY
2	LISA HUGHES
3	FIN SMITH
4	SUSAN MCGLEISH
5	LINDSAY FORREST
6	SAM BROWN
7	GRAHAM COLLIE
8	AMELIA RAFTER (RSM)
9	CAROLINE HOTCHKISS
10	LINDSAY NEARY
11	
12	